



# Optimist International

## SWIS District Expense Voucher 2021-2022

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

I HEREBY CERTIFY THAT I HAVE INCURRED THE FOLLOWING EXPENDITURES IN MEETING THE RESPONSIBILITIES OF MY OFFICE AND REQUEST REIMBURSEMENT BY THE DISTRICT TREASURER WITHIN THE PROVISIONS OF THE BUDGET AND AVAILABLE FUNDS OF THE DISTRICT

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

ITEMS (ATTACH INVOICES PREPAID)	AMOUNT
TOTAL	

IF REIMBURSEMENT FOR TRAVEL, INDICATE THE FOLLOWING

DATE	FROM	TO	MILES	\$0.29 PER MILE
TOTAL				

TOTAL	
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APPROVED: \_\_\_\_\_, GOVERNOR

### TO BE COMPLETED BY DISTRICT TREASURER

ACCOUNT CHARGED: \_\_\_\_\_ CHECK #: \_\_\_\_\_ DATE: \_\_\_\_\_

BY: \_\_\_\_\_, DISTRICT TREASURER

SEND TO: Jeff Kuchenbecker Preferred method - EMAIL

By Email: [treasurer@swisdistrict.org](mailto:treasurer@swisdistrict.org)

By USPS: 5 Eastbourne Circle, Madison, WI 53717